

Job Description For Registered Nurse

Minimum Qualifications

- New York State Registered Nurse (must be documented)
- Maintain certification in Responding to Emergencies first aid issued by the American Red Cross or a certification determined by the State commissioner of Health to provide an adequate level of first aid training.
- Maintain certification in cardiopulmonary resuscitation (CPR), Not exceeding one year in duration , in CPR for the Professional Rescuer issued by the American Red Cross or a certification determined by the State commissioner of Health to provided an adequate level of CPR training.
- Desire to work and live in a camp community 24 hrs. a day during summer camping Season and on other occasions.
- Good character, integrity, and adaptability Enthusiasm, sense of humor, patience, and self-control
- College student or at least 18 years of age

Responsible To

Health Director or Executive Director

Camp Goals

To Assist in every Day activities and maintain the health and safety standards as mandated by the state and county health departments.

Compliance of the American Camping Association Accreditation Standards.

Compliance of the U.S. Department of Agriculture Food and Consumer Service Standards.

Help groups function cooperatively as a unit

Encourage individuality and creativity in staff and Participants

Encourage respect, sensitivity and understanding for individuals and the natural environment and their differences

General Responsibilities

To be the health manager for the camp; supervise health and cleanliness standards; work with camp director and staff; and help provide adequate physical health conditions for all.

Specific Responsibilities

- To conduct the health screening of the campers when they arrive with the Health
- director.
- Help create and approve the medication lists.
- Review the camp applications for the week.
- Make a site visit each day and discuss any questions or concerns with the Health director.
- Advise the Infirmary director and the executive director of any potential or existing health problems that need to be known for that week.
- Verify that medication sheets are being properly filled out with the correct amounts, types and frequencies of medications are correct.
- Check all forms when campers return from hospital or doctor.
- These are not the only duties to be performed. Some duties may be reassigned and other duties may be assigned as required.

Essential Functions

Must be able to use office equipment

Relate to camper needs

Handle and file records

Lift/assist campers or staff

Read prescriptions and health exams from physicians

Use telephone and Radio

Observe and assess unsanitary or unhealthy conditions of camp

Train staff

Observe camper behavior

Identify and respond to hazards

Work with different age and skill levels

Plan and conduct activity

Assist campers in emergency (fire, evacuation, illness, or injury)

Observe loading and unloading of buses and vans

WORK HOURS:

Workweek will be from Sunday approximately 3:30 PM. until health screening is completed. Daily visits with infirmary director. Hours to be worked are to be worked out between the executive director and health director.

I have read the above job description and understand my responsibilities.

Print Name

Date

Signature

Date